

SOUTHERN LEHIGH SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS MEETING

High School Board Room

May 10, 2010

7:30 p.m.

Agenda



IN PURSUIT OF EXCELLENCE

I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of Attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF APRIL 26, 2010

III. VISITORS

- A. **Business by visitor(s) will be presented for Board consideration as to agenda placement.**

IV. APPROVAL OF CONSENT AGENDA

**Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.**

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

- A. *Student/Staff Activities*

**High School .....Mr. Mark Covelle**

**Middle School.....Mr. Nathan Davidson**

**Intermediate School .....Mrs. Mary Farris**

**Elementary Schools.....Mrs. Carol Mickley**

- B. *Student Trip*

**The Administration recommends approval of the following student trip request:**

***Southern Lehigh Field Hockey Team to participate in field hockey camp on July 10 through July 13, 2010 at Villanova University, Philadelphia, PA. (V, B)***

VI. BUSINESS AND FINANCE

- A. *Accounts Payable*

\*The Administration recommends approval of the bills to be paid as of May 10, 2010. (VI, A)

- B. *Treasurer's Report*

\*The Administration recommends approval of the Treasurer's Report and Investment Report (VI, B)

- C. *Appointment of Earned Income Tax Officer*

\*The Administration recommends the appointment of Robert Guerriere to continue as the Earned Income Tax (EIT) Officer for the 2010-2011 school year.

D. *Designation of Depositories and Institutions Eligible for District Investments*

\*The Administration recommends approval of the enclosed resolution which provides for the designation of depositories and the investment of District funds for the 2010-2011 school year. (VI, D)

E. *Election of Board Treasurer*

\*The School Code requires that the Board Treasurer be elected annually in the month of May. It is customary for the Board to elect the same individual who was elected the previous December to accept this nomination in May. Currently, that individual is Dr. Elizabeth Stelts.

F. *Approval of Bonding Limits*

\*The Administration recommends that the Board continue to provide bonding in the amount of \$50,000 for each of the following positions: Board Secretary, Assistant Board Secretary, Board Treasurer, and Earned Income Tax Officer.

G. *Approval of Funding for Special Category of Coursework for Teachers*

**The Collective Bargaining Agreement with the Southern Lehigh Education Association (Appendix, B, Part II, Section III (a), (8) requires that the Board annually designate an amount of money for the purpose of tuition reimbursement for individual courses that do not count toward graduate increment (column movement). The Administration recommends that the Board once again establish that amount at \$10,000 for the 2010-2011 school year.**

H. *Approval of Proposed 2010-2011 General Fund Budget*

**The School Board must adopt a 2010-2011 Proposed General Fund Budget at least thirty days prior to final adoption of the budget which is scheduled for June 14, 2010. Following review of the enclosed five-year budget scenarios and related discussion, the Board will direct the Administration, in accordance with the provisions of Section 312 of Act 1 of 2006,**

- **To prepare the proposed annual budget for the 2010-2011 fiscal year, including estimated revenues and expenditures and proposed tax rates, as approved by the Board at this evening's meeting, on the uniform form furnished by the Department of Education.**
- **To print said proposed annual budget and make it available for public inspection at least 20 days prior to its final adoption as the annual budget for the 2010-2011 fiscal year.**
- **To give public notice of the intent of the Board to adopt said annual budget at least ten days prior to its final adoption, all in accordance with the provisions of Section 312 of Act 1 of 2006.**  
(VI, H)

VII. SUPPORT SERVICES

A. *JBM Mechanical, Inc. Allowance Adjustment*

**The Administration recommends approval of an allowance adjustment for the installation of a Daukin Split AC unit in the Intermediate School Data Closet. The allowance adjustment represents an "add" in the amount of \$14,081.68 to JBM Mechanical, Inc., 3273 Gun Club Road, Nazareth, PA 18064.**

B. *Albarell Electric, Inc. Allowance Adjustment*

**The Administration recommends approval of an allowance adjustment for electrical work associated with the installation of a Daukin Split AC unit in the Intermediate School Data Closet. The allowance adjustment represents an “add” in the amount of \$3,058.00 to Albarell Electric, Inc., 901 W. Lehigh Street, Bethlehem, PA 18018.**

C. *Approval of EPA Consent Agreement*

**The Administration recommends approval of a consent agreement with the Environmental Protection Agency as it relates to an asbestos investigation and inspection that occurred during the 2008-2009 year.**

D. *Approval to Award Contract to Electricity Supplier*

**The District continues to participate in a group of school entities who are working with Provident Energy Consulting, LLC to aggregate their electricity demand and obtain favorable rates in this new era of deregulated supply costs. The District is under contract with Constellation New Energy for 2010 and 2011 and is looking to band together with schools in the Met-Ed and PECO Energy service territories that are just now planning for deregulation in their areas, beginning January 1, 2011. The purchasing group will receive bids for electricity generation thru June 30, 2012 (six additional months) and thru June 30, 2013 (18 additional months) on or about May 24, 2010. Decisions will need to be made within 24 to 48 hours of the bid opening. The Administration requests permission to pre-authorize the selection of the successful electricity supplier and to execute all necessary documents with the understanding that all such actions will be undertaken after consultation with the Solicitor and will be brought to the Board at the next meeting.**

VIII. PERSONNEL

A. *Certificated Staff*

B. *Noncertificated Staff*

1. *Appointments*

\*The Administration recommends approval of the following support staff:  
(VIII, B-1)

Tracy Stough, 1:1 Instructional Assistant (7 hour), Liberty Bell Elementary School, at an hourly rate of \$15.31, effective May 11, 2010. This is a new position.

Kimberly Amory, 1:1 Instructional Assistant (7 hour), Southern Lehigh Intermediate School, at an hourly rate of \$15.31, effective May 11, 2010. This is a new position.

2. *2009-2010 Substitutes*

\*The Administration recommends approval of the following substitutes for the 2009-2010 school year:

Judy Gerhart, Substitute Secretary, at an hourly rate of \$13.12\*\*

Amy Pfleiger, Substitute Instructional Assistant, at an hourly rate of \$15.31

Wendy Godshall, Substitute Cafeteria/Playground Monitor, at an hourly rate of \$9.45

\*\*Pending receipt of required documentation.

IX. REPORTS

- A. Committee Reports
- B. Superintendent's Report... Mr. Liberati
- C. Facilities Report... Mr. Liberati

X. OLD BUSINESS

- A. Second and Final Reading of Policy  
**The Administration recommends a second and final reading of the following policy: (X, A)**  
**#555 Classified Employees: *Essential Employees***

XI. NEW BUSINESS

- A. First Reading of Policies  
**The Administration recommends a first reading of the following policies: (XI, A)**  
**#319.1 Administrative Employees: *Outside Activities and Intellectual Property***  
**#419.1 Professional Employees: *Outside Activities and Intellectual Property***  
**#519.1 Classified Employees: *Outside Activities and Intellectual Property***

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

- A. **PDE Approval of Single Audit Report (XII, A)**
- B. **Request to appoint School Board member to Open Space Study Committee for Upper Saucon Township (XII, B)**

XIII. FOR INFORMATION ONLY

- A. Conference Request  
 The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

XIV. VISITORS' COMMENTS

XV. EXECUTIVE SESSION

XVI. OPEN SESSION

XVII. ADJOURNMENT